

The evaluation of the DMP is conducted based on the evaluation rubric for DMPs, which is in turn based on the example rubric (CC0) from the DART project (<https://osf.io/26b9r/>) (presented during the IDCC 2016 DMP Workshop in Amsterdam on 25 February 2016). The rubric has been augmented by providing a score of 0 to 2 points for each of the 33 categories, resulting in a maximum of 66 points to be scored.

PERFORMANCE CRITERIA	PERFORMANCE LEVELS		
	Complete/detailed  2 points	Addressed issue, but incomplete/too vague  1 point	Did not address issue  0 Points
1. States the <b>purpose</b> of data collection/generation.			
2. Describes what <b>types of data</b> will be collected/generated in the project.			
3. Describes what <b>file formats</b> will be used for the data.			
4. Indicates whether the project will <b>reuse existing data</b> .			
5. Indicates the <b>origin</b> of the data.			
6. States the <b>expected size</b> of the data.			

7. Describes to whom the data might be <b>useful</b> .			
8. Indicates whether data produced or used are <b>discoverable via metadata</b> .			
9. Indicates whether data produced or used are identifiable and locatable via a <b>standard identification mechanism</b> .			
10. Describes what <b>naming conventions</b> are followed.			
11. Indicates whether <b>search keywords</b> will be provided to optimize reuse possibilities.			
12. Describes what approach to <b>versioning</b> will be used.			
13. Specifies what <b>metadata</b> will be created.			

14. Identifies which data will be <b>made openly available</b> .			
15. Describes <b>how</b> data will be <b>made available</b> .			
16. Identifies what <b>software</b> is needed to access the data.			
17. Identifies <b>where</b> research data and associated metadata, documentation, and code will be <b>deposited</b> .			
18. If <b>restrictions</b> are required, specifies <b>how access</b> to the data will be provided.			
19. Indicates whether data are interoperable through the use of <b>standard (open) formats</b> .			
20. Specifies what (meta)data <b>vocabularies, standards or methodologies</b> will be followed to facilitate interoperability.			
21. Indicates whether standard vocabularies will be used for all data types in the dataset to allow <b>interdisciplinary interoperability</b> .			

<p><b>22.</b> Specifies how data will be <b>licensed for the widest possible reuse</b>.</p>			
<p><b>23.</b> Indicates <b>when data will be made available</b> for reuse.</p>			
<p><b>24.</b> Indicates whether data produced or used in the project are <b>usable by third parties</b> after the end of the project.</p>			
<p><b>25.</b> Indicates <b>how long</b> data are intended to remain reusable.</p>			
<p><b>26.</b> Describes the process to assure <b>data quality</b>.</p>			
<p><b>27.</b> Specifies <b>the costs</b> of making project data FAIR.</p>			
<p><b>28.</b> Identifies who will be <b>responsible</b> for data management in the project.</p>			
<p><b>29.</b> Describes the costs and potential value of <b>long-term data preservation</b>.</p>			

<p><b>30.</b> Specifies what provisions are in place for <b>data security</b>.</p>			
<p><b>31.</b> Indicates whether there are any <b>ethical or legal issues</b> that have an impact on data sharing.</p>			
<p><b>32.</b> If dealing with personal data, indicates whether data sharing and long-term preservation is included in <b>informed consent forms</b>.</p>			
<p><b>33.</b> Indicates whether other <b>national/funder/sectorial/departmental procedures</b> for data management are used.</p>			