

EX|FONTE

Journal of Ecumenical Studies in Liturgy

Author Guidelines

Last revised: November 7, 2025.

About the Journal

Ex Fonte – Journal of Ecumenical Studies in Liturgy understands itself as an international and ecumenically oriented platform for a dialogue between liturgical history and liturgical theology. The multifaceted historical dimensions of Christian worship enrich a present-day liturgical-theological discussion. In this way, the contribution of Liturgical Studies to a renewal of ecumenical efforts is accentuated and affirmed. The journal opens up the possibility of ecumenical dialogue between Eastern and Western traditions, and can also be expanded to include interreligious contributions, for example from Judaism and Islam. Not every contribution has to deal explicitly with ecumenical liturgical theology. However, the authors and their submitted contributions are committed to a basic ecumenical intention.

This cross-traditional orientation of the journal is also reflected in the international and mixed-denominational scholarly board and the multilingualism of the individual contributions.

Contact

The Editorial Executive Board of the journal is responsible for day-to-day editorial operations and can be contacted at office@exfonte.org. Further information on the composition of the two editorial teams can be found at <https://exfonte.org/index.php/exf/about/editorialTeam>.

Open Access

Ex Fonte is a fully open access journal, which means that all content is freely available online at no cost to the user or his/her institution. Users may read, download, copy, distribute, print, search, or link to the full texts of articles, or use them for any other lawful purpose, without having to obtain prior permission from the publisher or author. This is in line with the BOAI definition of open access.

Authors retain full copyright of the articles published on exfonte.org. All articles are published under the Creative Commons CC-BY 4.0 open access license (<https://creativecommons.org/licenses/by/4.0>).

Submissions

Articles or reviews can only be submitted online via exfonte.org. First-time users must register first. To do so, go to the website and click on “Subscribe & Register” on the homepage and enter the requested information, or click here: <https://journals.univie.ac.at/registration/registration-form.php?journal=exf&lang=de>.

After registering, you will receive your username and password by email. If you have forgotten your username and/or password, click on the “Forgot your password?” link in the login area and enter either your username or your email address exactly as you entered it during registration. Your access codes will then be sent to you by email.

Before submitting, authors are asked to read the information for authors on submitting contributions. When submitting via the website, you will be guided step by step through the creation and uploading of the various files. A revised document is uploaded in the same way as the original submission.

All correspondence, including the review process, revision requests, and the editorial team’s final decision, is conducted via the website’s online workflow (exfonte.org) and can be tracked at any time.

Submitted manuscripts have not been previously published and have not been submitted to any other journal (otherwise, a statement to this effect is included in the “Comments for the Editor”).

Languages

Articles or reviews can be submitted in the following languages: German, English, Italian, and French. Contributions should be grammatically correct and written in good literary style. Spelling should be consistent throughout.

Length

Submitted articles are not subject to a maximum character limit, but should not be less than 20,000 characters (including spaces).

Processing

Submissions are accepted at any time and are processed immediately. *Ex Fonte* does not publish special issues; however, *Calls for Papers* may be published, but these do not affect normal editorial operations.

Metadata

During the online submission process, the following metadata is requested: title, name of the author(s), keywords (suggest a maximum of 5), abstract (in the language of the manuscript and in English), institutional affiliation. During the editorial process, the GND ID and, if available, the ORCID of the author(s) are also collected. This metadata is also published.

Peer Review

All submitted articles are subject to a qualified review process that meets the scientific standards of a double-blind peer review. The authors of the manuscripts do not know who the reviewers are, and the reviewers do not know the names of the authors.

A manuscript is accepted for publication if both reviews are positive in principle, with the following recommendations possible: 1) Acceptance as is, 2) Acceptance with minor revisions, 3) acceptance with moderate revisions, and 4) acceptance with major revisions. If one of the two reviews recommends rejection, a third review is obtained. If two reviews recommend rejection, the manuscript is rejected. The editorial team also reserves the right to make the final decision on acceptance or rejection, especially in unclear cases.

The reviews are forwarded to the authors anonymously.

Manuscripts submitted in response to a separate *Call for Papers* are reviewed in accordance with the guidelines specified in the respective Call for Papers. This can be viewed on the website.

When uploading the manuscript, authors must ensure that no information in the file itself or in the metadata can be traced back to the author. This is explicitly requested in the workflow. The information entered in the online workflow (author, title, abstract, affiliation, etc.) is not visible to the reviewers.

Book Reviews

If you are interested in writing a book review for *Ex Fonte*, please contact the editorial team at office@exfonte.org.

Ethical and Legal Conditions

The submission and publication of a manuscript in a peer review process must comply with the standards of scientific integrity and ethical conduct for all parties involved in the publication process: authors, editors, and reviewers.

Costs

There are no costs for publication in *Ex Fonte* and no publication fees are charged.

Hosting

Ex Fonte is hosted and archived for the long term via the University of Vienna's OJS publication service (<https://openaccess.univie.ac.at/publikationsdienste/ojs-service>).

Citation and Footnotes

These guidelines cover only the most important examples. The complete and detailed guidelines are available [here](#). Tables for transcription and transliteration are available [here](#). If you use “Citavi” for reference management, you can use the citation style called “*Ex Fonte* – Journal of Ecumenical Studies in Liturgy (English)”, which is compatible to the present guidelines. Before submitting, please deactivate all active fields in the citation software.

If you have any questions, please contact the editorial office: office@exfonte.org.

General Notes

- The file is to be submitted in Microsoft Word (.docx), Open Office (.odt), or Apple Pages format. It is also recommended that a .PDF file be submitted.
- Only Unicode fonts should be used. If special fonts are necessary, these should be sent with the submission.
- The text should be single-spaced, font size 12, italicized where appropriate, not underlined; all illustrations, graphics, and tables should be inserted at the appropriate place in the text and not at the end of the text. Footnotes should be set in 10pt.
- A [complete bibliography](#) is to be included at the end of the article, divided into primary sources and secondary literature.
- The first reference is complete in the footnotes as in the bibliography. For each subsequent mention of the same reference, a [short citation](#) in the form “SURNAME, short title, pages” is sufficient. The short title should be shorter than the full title, grammatically correct, and clearly assignable.
- Footnotes are elliptical sentences, meaning they should begin with a capital letter and end with a period.
- Surnames or institutions are written in [SMALL CAPS](#), not in CAPITAL LETTERS. The first given name is written out, other given names are abbreviated.
- Journals or series are [abbreviated](#) according to the *International Glossary of Abbreviations for Theology and Related Subjects*¹ or according to standard abbreviations of the subject.
- [Multiple authors, editors or cities](#) are separated from each other by an *en dash* (–) instead of hypens (-) or em dashes (—). The key combination for *en dash* is <Alt> + 0150 (Windows) or <option>+hyphen (Mac). If there are more than two authors or editors of a work, only the first one is named, and the others are indicated with “et al.” The same rule accounts for cities of publication. Citavi: include all names and cities of publication; Citavi takes care of the rest.
- For [page numbers, year numbers etc.](#) use also an *en dash*; e. g. 120–138 (“pages 120 to 138”) or 1939–1945, neither 120-138 nor 1939-1945. Two consecutive pages are abbreviated with a space between the page number and “f.”: 120 f. (not: 120f. or 120–21). From three pages on, all pages given precisely: 5–8, never with the imprecise “ff.” (also not 120–38). Also refrain from using the imprecise “op. cit.”.

¹ Siegfried SCHWERTNER, IATG³ – Internationales Abkürzungsverzeichnis für Theologie und Grenzgebiete, Berlin – Boston³2014.

- When the city or year of publication is not given, this should be indicated with the abbreviations “n. p.” (no place/city) or “n. d.” (no date). When the missing information is known from other sources, it can be provided in brackets. States in the U.S. may be added with a slash to the city of publication only if it is not clear: Springfield/IL.
- Names of months are written out: November 12, 2019 or 12 November 2019 (be consistent in the option you choose). The numbers from 1 to 9 are to be written out, i. e. one to nine. From 10 onward, numbers are written as numerals, except for reference to chapters, articles or paragraphs: Sacrosanctum Concilium art. 7 or SC 7.
- For indirect quotations use “cf.”, for further reference “see”.
- For direct quotations the “cf.” is omitted. When the same reference is found repeated in immediately subsequent footnotes, only the first footnote should be given, while all the others should be indicated with “ibid.” or “cf. ibid.” (ibidem, “at the same place”) when the citation matches the preceding one exactly. For example:

Instead of:

¹⁵Cf. MICHELS, Bischofsweihetag, 123–125.

¹⁶ Cf. MICHELS, Bischofsweihetag, 123–125.

¹⁷ MICHELS, Bischofsweihetag, 128.

use:

¹⁵ Cf. MICHELS, Bischofsweihetag, 123–125.

¹⁶ Cf. ibid.

¹⁷ Ibid., 128.

Monograph – Citavi: Book

Bibliography

SURNAME, Name(s), Title. Subtitle, City ^{Edition}Year.

SURNAME 1, Name(s) 1 – SURNAME 2, Name(s) 2, Title. Subtitle, City Year.

CUMING, Geoffrey, The Godly Order. Texts and Studies Relating to the Book of Common Prayer, London 1982.

ADAM, Adolf – HAUNERLAND, Winfried, Grundriss Liturgie, Freiburg i. B. et al. ¹⁰2014.

FOLEY, Edward et al., A Commentary on the Order of Mass of “The Roman Missal”. A New English Translation. Developed under the Auspices of the Catholic Academy of Liturgy, Collegeville/MN 2011.

Footnote

As a rule, the only difference to the bibliography is that the given name is placed before the surname:

Name(s) SURNAME, Title. Subtitle, City ^{Edition}Year, Pages from–to.

Helmut HOPING, My Body Given For You. History and Theology of the Eucharist, San Francisco 2019, 45–60.

Edited Book – Citavi: Book, edited

Bibliography

SURNAME, Name (ed.), Title. Subtitle, City ^{Edition}Year.

SURNAME 1, Name 1 – SURNAME 2, Name 2 (eds.), Title. Subtitle, City ^{Edition}Year.

BRIGHTMAN, Frank E. (ed.), Liturgies Eastern and Western Being the Texts Original or Translated of the Principal Liturgies of the Church, vol. 1: Eastern Liturgies, Oxford 1896.

KER, Ian – MERRIGAN, Terrence (eds.), The Cambridge Companion to John Henry Newman, Cambridge 2009.

Monograph / Edited Book in a Series

Citavi: Give the full series title in the appropriate field. To insert an abbreviation of the series title, right-click on the series title and fill out Abbreviation 3.

Bibliography

SURNAME, Name(s) (ed.), Title. Subtitle (Series Name or Abbreviation Number), City ^{Edition}Year.

POTT, Thomas, Byzantine Liturgical Reform. A Study of Liturgical Change in the Byzantine Tradition (Orthodox Liturgy Series 2), Crestwood/NY 2010.

FEULNER, Hans-Jürgen (ed.), Liturgies in East and West. Ecumenical Relevance of Early Liturgical Development (ÖSLS 6), Vienna 2013.

Article in an Edited Book

Bibliography

SURNAME, Name(s), Title of the Article. Subtitle, in: Name(s) SURNAME (ed.), Title. Subtitle (Series Number), City Year, Pages from–to.

BERGER, TERESA, @ Worship in the Epicenter of a Pandemic. Catholic Liturgical Life in the United States in 2020, in: Hans-Jürgen FEULNER – Elias HASLWANTER (eds.), Gottesdienst auf eigene Gefahr? Die Feier der Liturgie in der Zeit von Covid-19, Münster 2020, 115–122.

Footnote

If you refer to (a) specific page(s), indicate this by “here: page”. This rule accounts for articles in edited books, in lexica or journals.

Bryan D. SPINKS, Evaluating Liturgies of the Reformation. The Limitations of the Comparative Methods of Baumstark, in: Robert F. TAFT – Gabriele WINKLER (eds.), Acts of the International Congress Comparative Liturgy Fifty Years After Anton Baumstark (1872–1948), Rome, 25–29 September 1998 (OCA 265), Rome 2001, 283–303, here: 299.

Journal Article

In modern publications, it is common for articles to have a Digital Object Identifier (DOI), which is added only in the bibliography in brackets.

If there is no continuous pagination in a year's volume, indicate also the issue number of the journal, i.e. not: Antiphon 24/3 (2020) pages from–to, but only: Antiphon 24 (2020) pages from–to.

Bibliography

SURNAME, Name(s), Title. Subtitle, in: Journal Name or Abbreviation Volume/Issue (Year) Pages from–to [DOI].

ERICKSON, John H., The Temporal Dimension of Discernment. History and Memory, in: SVTQ 63 (2019) 7–26.

MOGA, Ioan, Zwischen Vätern und Moderne. Hans Urs von Balthasar und sein „ressourcenment“, in: IkaZ 47 (2019) 373–386 [DOI: 10.14623/com.2019.4.373–386].

Footnote

Clinton A. BRAND, Very Members Incorporate. Reflections on the Sacral Language of Divine Worship, in: Antiphon. A Journal for Liturgical Renewal 19 (2015) 132–154.

Lexicon Article

If possible, use abbreviations for lexica. If a lexicon has appeared in several editions, the edition number has to be included as well. Pay attention if lexica have pages or columns.

Citavi: Add the lexicon as Edited Book. In “Field 1” write “Lexicon”. As “short title” define the abbreviation of the lexicon. The article itself is added as “contribution in”, where the volume number is also specified. If necessary, change from “pages” to “columns”.

Bibliography

SURNAME, Name(s), Article Title, in: Name(s) SURNAME, Title of the Lexicon vol. no., City Year, pages / columns from–to.

SURNAME, Name(s), Title of the article, in: Abbreviation^{Edition} vol. no., pages / columns from–to.

KNEFF, Hildegard, Gesang, in: Christian NEFF – Christian HEGE (eds.), Mennonitisches Lexikon 2, Frankfurt a. M. – Weierhof 1913, 133.

DOHMEN, Christoph, Hermeneutik. II. Altes Testament, in: RGG⁴ 3, 1649–1651.

Footnote

Name(s) SURNAME, Title of the article, in: Abbreviation^{Edition} vol. no., pages / columns from–to, here: page.

Hans-Jürgen FEULNER, Liturgien, in: LThK³ 6, col. 972–980, here: 979.

Festschrift / Commemorative Study

Citavi: Note that you might have to correct this reference manually afterwards.

Bibliography

HAUNERLAND, Winfried et al. (eds.), *Manifestatio Ecclesiae. Studien zu Pontifikale und bischöflicher Liturgie* [Festschrift for Reiner KACZYNSKI] (StPaLi 17), Regensburg 2004.

BIRDSALL, J. Neville – THOMSON, Robert W. (eds.), *Biblical and Patristic Studies* [Commemorative Study for Robert P. CASEY], Freiburg im Breisgau et al. 1963.

Reprint

Bibliography

BRIGHTMAN, Frank E., *English Rite. Being a Synopsis of the Sources and Revisions of the Book of Common Prayer*, vol. 2, London 1915 [Reprint: Farnborough ²1970].

Translation

If a work originally appeared in another language, the translator's name should be indicated only when this is relevant to the work.

Citavi: Add the translator in the appropriate field.

Bibliography

RATZINGER, Joseph, *The Spirit of the Liturgy* [trans. by John SAWARD], San Francisco 2000.

Collected Works

Bibliography

SURNAME, Name(s) [Author], Title. Subtitle, ed. by Name(s) SURNAME [Editor], City
Edition Year.

RATZINGER, Joseph, *On the Structure of the Liturgical Celebration*, in: ID., *Collected Works*, vol. 11: *Theology of the Liturgy. The Sacramental Foundation of Christian Existence*, ed. by Michael J. MILLER [trans. by John SAWARD et al.], San Francisco 2014, 319–329.

Dissertation

Bibliography

SURNAME, Name(s), Title. Subtitle [unpubl.dissertation University, City], Year.

WESTERFIELD TUCKER, Karen B., "Till Death Do Us Part". *The Rites of Marriage and Burial Prepared by John Wesley and their Development in Methodist Episcopal Church 1784–1939* [unpubl. dissertation University of Notre Dame, South Bend/IN], 1992.

Internet

The access date indicates the time of the last access to the cited web page. In the case of online PDF files, the corresponding page numbers is given as well ("p.").

If the author and/or title of an online work are missing, the name of the homepage may be given in square brackets.

Bibliography

SURNAME, Name(s), Title of the website (date). URL: <https://...> [accessed: Month Day, Year].

BRUMMOND, Michael, An "Unwelcome" Change? Reflections on the New Translation of the Order of Baptism of Children (November 9, 2021), in: Adoremus. URL: <https://adoremus.org/2021/11/an-unwelcome-change-reflections-on-the-new-translation-of-the-order-of-baptism-of-children> [accessed: December 6, 2021].

Footnote

Name(s) SURNAME, Title of the website (date), p. page from–to. URL: <https://...> [accessed: Month, Day Year].

UNITED STATES CONFERENCE OF CATHOLIC BISHOPS, The Mystery of the Eucharist in the Life of the Church (2021), p. 6. URL: <https://www.usccb.org/resources/7-703%20The%20Mystery%20of%20Eucharist,%20for%20RE-UPLOAD,%20JANUARY%202022.pdf> [accessed: December 6, 2021].

Liturgical Sources

Liturgical source texts, including newer books, which have a division into books, chapters and/or smaller text sections (e.g., forms, individual texts, articles, etc.), are generally assigned the relevant numbers of the smallest continuously counted text unit in the text and in the annotations and, if necessary, also page numbers.

Citavi: Add the liturgical book as "Collected Works". The field "author" remains empty in most cases. If there is an editor, provide the relevant information. In footnotes, insert the liturgical book with "Option 2", copying all relevant information in the field "pages from–to" via the Citavi-AddIn, or simply write the source manually. Liturgical sources which are edited in a series, should be handled like other edition of antique works (s. below).

Bibliography

Title. Subtitle, ed. by Name(s) SURNAME/INSTITUTION (Series Name or Abbreviation Number), City Year.

Ordo Exsequiarum Romani Pontificis, ed. by OFFICIUM DE LITURGICIS CELEBRATIONIBUS SUMMI PONTIFICIS, Vatican City 2000, 126–130.

Missale Romanum ex decreto Sacrosancti Oecumenici Concilii Vaticani II instauratum auctoritate Pauli PP. VI promulgatum Ionnis Pauli PP. II cura recognitum. Editio typica tertia, Vatican City ³2002.

Footnote

Abbreviated Title Publication Year, Pages/Text Units (Edition Series Number, page; SURNAME of Editor).

BrevRom 1568, 3110 (MLCT 3, 483; SODI – TRIACCA).

Explanation: Breviarium Romanum 1568, text unit no. 3100, in edition cited: Breviarium Romanum. Editio Princeps (1568), ed. by Manlio SODI – Achille M. TRIACCA (Monumenta Liturgica Concilii Tridentini 3), Vatican City 1999, 483.

MRom 1962, 3286 (BEL.SLS 2, 616; JOHNSON – WARD).

Explanation: Missale Romanum 1962, text unit no. 3286, in edition cited: Missale Romanum. Anno 1962 promulgatum, ed. by Cuthbert JOHNSON – Anthony WARD (Bibliotheca „Ephemerides Liturgicae“. Subsidia. Instrumenta Liturgica Quarrerien-sia. Supplementa 2), Rome 1994, 616.

Edited sources

If an edition or translation has appeared in a series, this must be indicated with the abbreviation of the series, including the volume and page numbers. It is also sufficient to list the page and the name of the publisher or translator. The bibliography, however, must be complete in all cases, that is, all the data – without abbreviations – must be indicated.

If texts of this genre are referred to often, it is recommended to use standardized abbreviations. In principle, no abbreviations of authors or abbreviations should be reinvented, but established abbreviations, as in the *Lexikon der antiken christlichen Literatur* (LACL), must be used. English edition: Dictionary of Early Christian Literature, ed. by Siegmund DÖPP – Wilhelm GEERLINGS [trans. by Matthew CONNELL], New York 2000.

In the passages for ancient and medieval texts, which always follow internal citations, only Arabic numerals are to be used. Abbreviations such as “cap.” for “capitulum” or chapter are omitted. For certain authors, such as Plato or Aristotle, customary numeration exists, which is retained.

Bibliography

AUTHOR, Title, ed. by Name(s) SURNAME of the Editor (Abbreviated Title of the Critical Edition Volume Number) City Year.

CYPRIAN, De ecclesiae catholicae unitate, ed. by Maurice BÉVENOT (CCSL 3/1), Turnhout 1972, 243–268.

AUGUSTINUS, Confessiones, ed. by Luc VERHEIJEN (CCSL 27), Turnhout 1981.

Footnote

AUTHOR, Abbreviated Title of Work Book, Chapter, Excerpt (Abbreviated Title of the Critical Edition Volume Number, Pages from–to, Lines from–to; SURNAME of the Editor).

CYPRIAN, unit. eccl. 4 f. (CCSL 3/1, 136; BÉVENOT).

AUGUSTINUS, conf. 8, 7, 17 (CCSL 27, 58; VERHEIJEN).

In individual editions, there is no series to be added:

JUSTIN MARTYR, 1 apol. 64, 1–4 (MARCOVICH 188).

Images

Should you wish to include images, please ensure that you own or have obtained the necessary rights. Images should have a resolution of 300 dpi or higher and be in TIFF or PNG format. Please contact the editors for further information and to submit your files (office@exfonte.org).